



Study Abroad

at Digital Hollywood University

2011-2012



Welcome

Japan was famous for a country that manufactures the high-quality industrial products. Today, Japanese pop-culture generated by the young Japanese became so popular among people around the world. The popularity started with TV animation sparks widespread its popularity in Manga, Computer game, Character goods, J-pop music, and Fashion. Overcoming the boarder and the culture, Japanese modern culture gained positive (COOL) recognition called as "COOL JAPAN".

Digital Hollywood University is located in Akihabara where people say it is the sacred place for Japanese pop-culture. Also, we are the university that contributes to the growth for the creative industry. We have a strong connection with each leading industry and many of our graduates are actively working at a prestigious company globally.

Our students get an intensive English language education making campus full of international atmosphere. This program is designed to develop you as a professional who has the skill necessary to the digital industry.

I hope our study abroad program enhances your knowledge of Japan and also expands your potential for the future.



Dr. Tomoyuki Sugiyama, President
Digital Hollywood University



About Digital Hollywood University

Since 1994 Digital Hollywood (DH) has been a leading provider of tertiary digital contents education in Japan, specializing in particular in web design, graphic design, computer graphics, visual effects, programming and Japanese animation. Many of DH's vocational school graduates have gone on to have prominent developing careers in leading Japanese and international contents firm. During 2004 and 2005, with the approval of the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) DH established full graduate and undergraduate programs in digital content and now around 980 undergraduate and 196 graduate students are undertaking specialist studies. The university initiatives were made possible through the strong support that DH was able to draw upon from the Japanese contents industry and a key principle of our curriculum remains utilizing leading industry professionals and commentators as instructors.

DHU's Study Abroad Program

Our Study Abroad program gives international students the opportunity to study for one semester or a year at Digital Hollywood University (DHU). We offer Study Abroad students the opportunity to live abroad and socialize with our students while gaining academic credit as a part of degree studies at your home institution. As a Study Abroad student, you will receive a warm welcome onto our campus. We invite you to join us for the experience of a lifetime.

Students who meet our Japanese language requirement are able to apply for the academic study program at DHU. Students who do not meet our Japanese language requirement are able to apply for one year program combining one semester of Japanese language study and one semester of academic study program at DHU.



An Ideal Location

DHU locates in Akihabara, Tokyo's world famous electric town. Akihabara has many specialized stores, electronics department stores, and theme restaurants (maid cafes) offering the broad range of Japanese popular contents such as Anime, Game, Manga and Fashion which is what made Akihabara world-famous. Residents and visitors continuously discover the blending of the traditional Japanese culture with the dynamic trend of Japanese sub-culture, making Akihabara a truly special place.

This city regarded as a place must-visit has gracefully outgrown "Electronics district" to "Japanese pop culture hub". Yet in the face of its ongoing evolution, Akihabara always manages to retain its charm and excitement in spades. Having campus in Akihabara located in the center of Tokyo encourages you to spend a learning time in a related environment that gives you a hands-on experience on-the-spot. We hope you enjoy all Akihabara has to offer.

How to Apply

Please use the application form at the back of this prospectus. You must complete all sections of the application form and return it to the International Office at DHU, together with any additional documentation requested. Please print clearly using BLOCK LETTERS. Unreadable or incomplete applications cannot be processed.

The following documentation is required for all applicants:

- A completed application form
- A current academic transcript (include an English translation if necessary)
- One academic reference in Japanese or English. It should be from a member of staff at your home institution who is familiar with your ability in the subject areas you wish to pursue at DHU
- A brief statement outlining why you wish to study at DHU (about 500 words)
- **A Japanese-Language Proficiency Test Certificate of Result and Scores (if you have not taken the test, a letter from your Japanese language instructor can be substituted).
- A copy of the personal information page of your passport
- Three passport sized photos. Please print your name on the back.
- *A completed Certificate of Eligibility application form
- *One official bank statement

Note: The documentation marked * are for the Certificate of Eligibility application use.

The documentation marked ** is not required for students who are applying for one-year program combining one semester of Japanese language study and one semester of academic study.

The application fee is 20,000 yen, non-refundable. This fee must be transferred by Telegraphic Transfer. Checks are not accepted. Payment of the telegraphic transfer is to be made into the following account:

THE BANK OF TOKYO MITSUBISHI UFJ, Ltd.

Kanda Branch

SWIFT Code: BOTKJPJT

Bank Address: 2-5-1 Kanda-Ogawamachi, Chiyoda-ku, Tokyo, 101-0052, Japan

Beneficiary's Name: Digital Hollywood University

Account number: 331-0068647

Beneficiary's Address: 1-18-13-7F, Sotokanda, Chiyoda-ku, Tokyo 101 0021 Japan

Please note that all banking fees are account of remitter. A photocopy of the Telegraphic Transfer Remittance Form must be enclosed with the application documents.

Send application(s) to:
International Office
Digital Hollywood University
3-1-16-6F Sotokanda, Chiyoda-ku, Tokyo 101 0021 Japan
Tel: +81 (0)3 5296 9801

Application Deadlines

The deadlines for the receipt of applications depend on the period of study which you are applying:

Semester	Deadline for Application
One year (April – January)	10 December 2011
Fall semester (September – January)	10 May 2011
Spring Semester (April – July)	10 December 2011

Applications are processed in the order in which they are received. We encourage early application. We will contact you within three weeks of your application. When you are accepted, the international office will send you a Letter of Acceptance.

Eligibility

To be eligible for admission to DHU as a Study Abroad student you must be a registered undergraduate student and have completed at least one year full-time study at your home institution. At the time of application, you must have completed at least one semester at your home institution.

Students who have already finished undergraduate program are not eligible for the Study Abroad program.

Japanese Language Proficiency

Applicants must possess sufficient proficiency in Japanese to understand class instructions. You must have studied at least one term of Japanese language or the equivalent. You must have achieved over level 2 of the Japanese-Language Proficiency Test or the equivalent. **Please note that courses are taught in Japanese at DHU.**

We offer a full-time Japanese language program for student who does not meet the language requirement. If you have not studied Japanese nor did not meet the language requirement, you are able to apply for one-year Study Abroad program. On successful completion of the program, you are admitted to one semester of academic program at DHU.

What is the Japanese Language Proficiency Test? Visit <http://www.jlpt.jp/e/> for further information.

What is the Level 2 of JLPT?

The examinee has mastered grammar to a relatively high level, knows around 1,000 kanji and 6,000 words, and has the ability to converse, read, and write about matters of a general nature. This level is normally reached after studying Japanese for around 600 hours and after completion of an intermediate course.



Choosing Your Courses

The academic year at DHU begins on April 1 and ends on March 31. The academic year is divided into two semesters: Spring and Fall. Each semester lasts approximately fifteen weeks. Courses are counted as two or four credits and a class is 90 minutes. You will need to enroll at least ten credits up to sixteen credits per semester excluding Japanese language courses. You are able to enroll up to two practical courses per semester. **It is important to discuss your course choices with your academic adviser at your home institution to ensure that the courses that you take while you study at DHU are approved for credit transfer.** No classes can be taken by audit. If you enroll courses such as web, graphic, and programming, you are required to bring your laptop computer to take courses. Computer graphics and film-editing courses are conducted at our computing laboratories.

Please note that restrictions apply to course units offered in some subject areas and that an appropriate academic background is required. Please see <http://www.dhw.ac.jp/study-abroad10/course> for syllabus information.

The following is the list of courses.

Liberal Arts

Semester	Course title	credit	Prerequisite
Spring	Theory of Anime Production Basics	2	
Spring	Introduction to Creative Thinking	2	
Spring	History of Film Expression	2	
Spring	History of Business Management	2	
Spring	Production and Direction of Video Games	2	
Spring	Animation and Game Character Development for Business	2	
Spring	Mobile Phone Content Production and Management	2	
Spring	Fine Art and Anatomical Studies	2	
Fall	History of Animation	2	
Fall	Introduction to Manga Culture	2	

Fall	Economics of the Digital Contents Industry	2	
Fall	Introduction to Editing Techniques	2	
Fall	Introduction to Entertainment Industry	2	
Fall	Introduction to Film Production	2	
Fall	Fine Art and Anatomical Studies	2	Must have completed Anatomical Studies

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Semester	Course title	credit	Prerequisite
Spring	3DCG Practicum	2	
Spring	Expression in Digital Contents Practicum -a	4	
Fall	3DCG Practicum	2	Must have completed 3DCG Practicum or equivalent.
Fall	Expression in Digital Contents Practicum -a	4	

Film

Semester	Course title	credit	Prerequisite
Spring	Camera Techniques for Video Production	4	
Spring	Video Editing Practicum	4	
Spring	Expression in Digital Contents Practicum -b	4	Must have completed Film Editing Exercise or equivalent
Fall	Video Editing	2	
Fall	Camera Techniques for Video Production	4	
Fall	Video Editing Practicum	4	Must have completed Film Editing Exercise or equivalent
Fall	Expression in Digital Contents Practicum -b	4	Must have completed Film Editing Exercise or equivalent

Web design/ Graphic design

Semester	Course title	credit	Prerequisite
Spring	Introduction to Design	2	
Spring	Color Theory	2	
Spring	2D Graphics Practicum	4	
Spring	Expression in Digital Contents Practicum -d	4	Must have completed 2D Graphic Exercise or equivalent.
Spring	Website Construction Practicum	4	
Spring	General Digital Contents Expression Technique Practicum	4	Must have completed Website Formulation Exercise or equivalent.
Fall	Introduction to the Internet Industry	2	

Fall	Color Theory	2	
Fall	2D Graphics Practicum	4	Must have completed 2D Graphic Design or equivalent.
Fall	Expression in Digital Contents Practicum -d	4	Must have completed 2D Graphic Design or equivalent.
Fall	Website Construction Practicum	4	Must have completed Website Formulation Exercise or equivalent.
Fall	General Digital Contents Expression Technique Practicum	4	Must have completed website Formulation exercise or equivalent.
Fall	Web Production	2	

Programming

Semester	Course title	credit	Prerequisite
Spring	Introduction to Programming	2	
Spring	Programming Practicum	4	
Spring	Game Programming Practicum	4	
Fall	Programming Practicum	4	Must have completed Programming Practicum or equivalent.
Fall	Game Programming Practicum	4	Must have completed Game Programming Practicum or equivalent.

Japanese Language Course

The Japanese language course aims to prepare students to obtain the level of proficiency required for the academic study program at DHU. You are able to audit one or two liberal arts courses per semester.

Tuition Fees

The Study Abroad tuition fee for 2011 is 490,000yen per semester including tuition, administration, and technology. The Study Abroad fee excludes accommodation, travel, books, living costs and other fees.



Accommodation

International Office provides you accommodation information. You need to arrange your accommodation by yourself. There are some student dormitories around Tokyo. Following are the URL of a student dormitory provider and a real estate agent who is good at looking for apartments for international students.

Sakura House – Tokyo Apartment & Guest Agency

<http://www.sakura-house.com/index.htm>

Kyoritsu Maintenance

<http://www.gakuseikaikan.com/international/english/index.html>

Cost of Living

Living cost varies significantly from student to student. You will need to think realistically about what you will spend.

Breakdown	Monthly expense
Rent	65,000yen
Food	30,000yen
Transport	5,000yen
Bills (gas, electricity and water)	5,000yen
Telephone	8,000yen
Books/ study equipment	5,000yen
Miscellaneous	10,000yen
Total expenses	128,000yen

* Please note this table is based on estimates and actual costs will depend on your life style.



Visas

Certificate of Eligibility:

The Certificate of Eligibility is issued before a visa application by a regional immigration authority under the jurisdiction of Japanese Ministry of Justice as evidence that the applicant fulfills various conditions of the Immigration Control Act, including those certifying that the activity in which the foreigner wishes to engage in Japan is valid and comes under a state of residence. The Certificate of Eligibility has the advantage of reducing the time required to obtain a visa and complete immigration procedures. DHU will apply for the certificate at the Tokyo Regional Immigration Bureau for study abroad students. DHU will send you the certificate upon receipt from the immigration bureau.

College Student Visa:

You must apply for a College Student Visa after receiving the Certificate of Eligibility. Visa application can be submitted to the Japanese Embassy/ Consulate at your home country.

Visit http://www.mofa.go.jp/j_info/visit/visa/ for further visa information.

Health Care

International students are required to have medical insurance to cover the entire period of your stay in Japan. You should check with your current insurance policy to determine whether the coverage will extend overseas. We recommend you to apply for National Health Insurance (NHI) Program issued by Japanese Government (*Kokumin Kenko Hoken*) which pays for 70% of medical expenses in Japan at the district municipal office nearest your place of residence. The monthly premium for NHI is different depends on the place where you live.

Please note that NHI covers dental treatment but does not cover expenses for cosmetic surgery, orthodontics, and normal delivery. Visit <http://www.kokuho.or.jp/english/index.htm>.



Inquiries

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